

Gosforth Park Out Of School Club Ltd

Postal address only

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OFSTED registration number 319186

www.gosforthparkoutofschoolclub.co.uk

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21st July 2021

Dear Parents and Carers,

We write to you to set out the arrangements we have made to run Gosforth Park Out of School Club during the school summer holidays.

Protective measures we are taking in light of coronavirus (COVID-19)

The decisions we have made are based on the current government guidance that wraparound childcare and other organised activities for children may take place in groups of any number and that it is no longer recommended that it is necessary to keep children in consistent groups ('bubbles'), whilst still being aware that the virus is circulating at a high rate particularly in our region, albeit the rate of serious illness is not as high.

One of the key changes is that we are no longer asked to conduct routine contact tracing – identifying and contacting those who have been in close contact with someone in the setting who has tested positive for Covid-19. This means that if your child is required to isolate you will be notified by either the national NHS Test and Trace team or a local team working on behalf of the NHS. As with positive cases in any other setting, NHS Test and Trace will work with either the positive case – or in the case of children – the parents, carers or guardian of the positive case to identify close contacts and advise on self-isolation. Being in a childcare setting with someone who has tested positive for COVID-19 will not necessarily mean a person is identified as a close contact

If you wish you can review our [full revised operating plan and risk assessment on our website](#). Actions we are taking include :

- Asking that anyone who is displaying coronavirus symptoms, or who lives with someone who does, not to attend the setting. That includes children and staff who work here.
- Minimising the number of contacts any one child or adult has by continuing to operate in groups of approximately 10 children with 1 member of staff. These groups will be kept as consistent as possible, given attendance patterns of children, but there will be some

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crossover between groups if necessary for operational reasons or for the well being and happiness of the children.

- Continuing to clean our hands more often than usual.
- Ensuring our children understand good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach and ensuring a good supply of tissues and bins throughout the setting.
- Continuing our enhanced cleaning schedule, ensuring surfaces touched by children and staff are cleaned regularly and throughout the day, including table tops, door handles and play equipment.

We are asking you to do the following:

- Not to bring toys or other items from home to the setting. Please only send a coat, hat, suncream if necessary, a packed lunch and a water bottle.
- To ensure that you have put sun cream on your children as necessary before they attend. If it needs topping up through the day the staff will supervise children in doing this but will not be able to actually apply it. Please send suncream with your child if necessary.
- To send a packed lunch in a box for your child ensuring that there are no foods containing nuts. **We are a nut free club and we do have a child attending this holiday with a severe nut allergy.**
- If your child is attending on a water play day (see [website](#) for details) please ensure they bring a complete set of spare clothes including **underwear, shoes** and a **towel**. Any child who doesn't bring these will not be able to join in water play as we can not provide spare towels this year for hygiene reasons.
- Physically distance from each other and from staff when dropping off and collecting their children and to limit drop off and collection to one parent or carer per household.

Drop offs and collections

- Parents are not allowed to enter the building. A staff member will answer the door and the child will be handed over at the door.
- Only one parent/carers per family should drop off or collect.
- For the first three days of the holidays we will be running from Gosforth Park First School. Please follow the signs to the main entrance and ring the doorbell. If we are not in the hall, please carry on through the gates to the playground.
- **From Thursday 29th July we will be running from Broadway East First School. This is an adjoining school to Gosforth Park. Please follow the sign to the main entrance and ring the Out of School Club doorbell.** If we are outside on the yard, you can either walk around the right-hand side of the

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school to the play area or ring us on the club mobile and we will bring your child through. Our club mobile is 07941413728.

What can parents and carers do to help?

There are a number of things parents and carers can do to help us make these arrangements effective, in addition to the points listed above concerning arrival and departure and not bringing toys to the setting.

1. **If your child (or a member of the household) has a positive result from a lateral flow device (LFD) test or has symptoms:**
 - they and other members of the household should self-isolate and you should inform us.
 - You should immediately order a confirmatory PCR test.
 - If the confirmatory test is taken within two days and the result is negative, they and other members of their household can stop self isolating (unless instructed to self-isolate for other reasons).
 - If the confirmatory PCR test is positive (or is taken more than two days after the LFD), other members of their household and any close contacts identified by NHS Track and Trace must self-isolate until 10 days after the LFD test or onset of symptoms.
2. **If your child gets a positive PCR test result:**
 - NHS Test and Trace will contact you, using the details you registered when ordering the PCR test.
 - You and/or your child will be asked a series of specific questions designed to identify who your child has been in close contact with.
 - You will be asked to provide the contact details, if you know them, of any of the individuals – or their parents or guardians – who have been identified as close contacts. NHS Test and Trace will then get in touch with these close contacts and provide appropriate instructions or advice.
3. **Self-isolation and/or testing of close contacts**

At present, anyone identified as a close contact is legally required to self-isolate and must not attend their education or childcare setting (the only exception is if they are participating in a daily contact testing trial).
4. **From 16 August:**

If the close contact is under 18, they will not have to self-isolate but will be asked to take an PCR test immediately and they will not need to self-isolate while awaiting the results of the test. If the PCR test is positive, they will be required to self-isolate for 10 days from the date of the test. NHS Test and Trace will then get in touch to identify close contacts (see points 5 and 6 above). Further guidance on these changes to self-isolation will be provided shortly

5. If your child develops symptoms at the club they will be isolated and you will be called to collect them immediately. Further details can be read in the attached document.
6. We are very aware that this has been a time of uncertainty, change and perhaps anxiety for children and that perhaps some children are suffering bereavement. We would encourage you to share with us how your children are feeling and if there are any concerns that you have.

Finally

Please also read the important [information for Summer Holidays](#) on our website.

We are looking forward to welcoming your children and we hope that you are assured that we have taken all possible steps to ensure safety for all in our setting. If you have any questions or suggestions, please let us know by email or phone:

admin@gosforthparkoutofschoolclub.co.uk

Jo 01207 233167

Margaret 0191 2363170

Kind regards

Jo and Margaret